



Certification Maintenance Examination Cancellation Policy

Submission of the application constitutes intent to sit for that year's examination. If a diplomate applying for the ABOMP Certification Maintenance examination chooses to cancel, there will be no refund of the examination fee.

If any of the following occurs, a diplomate will forfeit the entire examination fee:

- Diplomate registers for the examination with ABOMP and does not schedule the examination with Pearson VUE by the scheduling deadline date.
- Diplomate cancels the examination or does not appear for the examination on the scheduled examination dates.
- Diplomate arrives more than 15 minutes after the scheduled examination start time.

If a diplomate cancels the examination due to personal illness, the examination fee will be refunded minus a \$100 administrative fee. This must be verified by the diplomate's personal physician and supporting documentation must be submitted and received by ABOMP within 30 days of the examination date. If the cancellation occurs within 48 hours of the examination date, an additional \$100 Pearson VUE no-show fee will be withheld. Other extenuating circumstances will be considered on a case-by-case basis.

If you choose to cancel your examination, you must notify the ABOMP by email at Clarita@abomp.org. If you scheduled your exam appointment, you must also contact Pearson VUE or access your online Pearson VUE account to cancel your exam.